

Introduction

Pandu College, located in Guwahati, is a premier educational institution in Assam, situated on the banks of the Brahmaputra River, near the renowned Pandu Ghat. Since its establishment on September 5, 1962, the college has been dedicated to educating students from the region.

At the degree level, the college offers education in 35 programs across the Arts, Science, and Commerce streams, in addition to vocational training in Biotechnology and Computer Applications. To enhance the quality of education, the college employs a feedback system that plays a crucial role in the teaching and learning process. The Internal Quality Assurance Cell (IQAC) gathers feedback on the curriculum and the academic environment from various stakeholders, including students, teachers, alumni, parents and non-teaching staff, each academic session. After analyzing the collected feedback, the IQAC takes necessary actions to improve the quality of education and the college infrastructure.

Feedback Mechanism

The feedback is collected by following the steps mentioned below:

1. Collection of feedback through both online mode (Google Form) and Offline mode
2. Analysis of Feedback and mark the points that need to be improved
3. Discussion of feedback in the meeting for improvement of weak points
4. Action taken for implementation of suggestions

Table: Summary of Feedback received during the session 2023-24

Sl no	Stakeholders	Total number of received feedback
1	Students	512
2	Teachers	69
3	Alumni	139
4	Parents	460
5	Non-Teaching Stuff	53

Coordinator

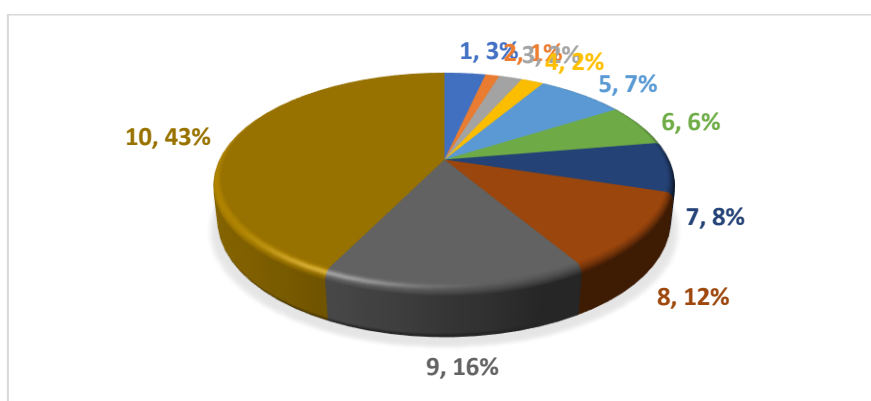
IQAC

Principal
Pandu College

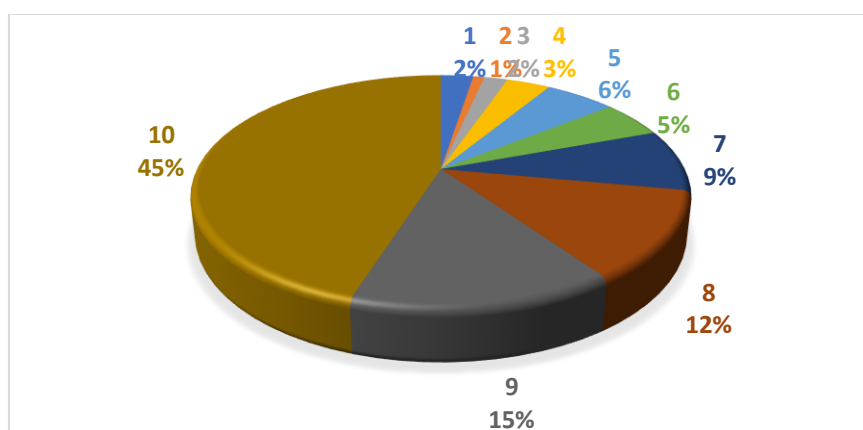


REPORT
ON
Feedback Analysis
From
Students on College Teachers
Pandu College
Guwahati, Kamrup(M), Assam 781012
Period :2023-2024

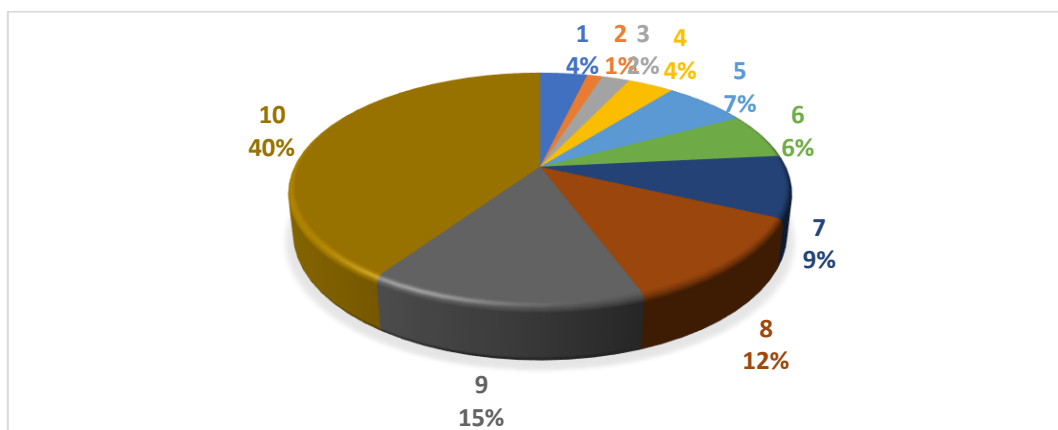
1. Regularity and Punctuality of the teacher in the classes



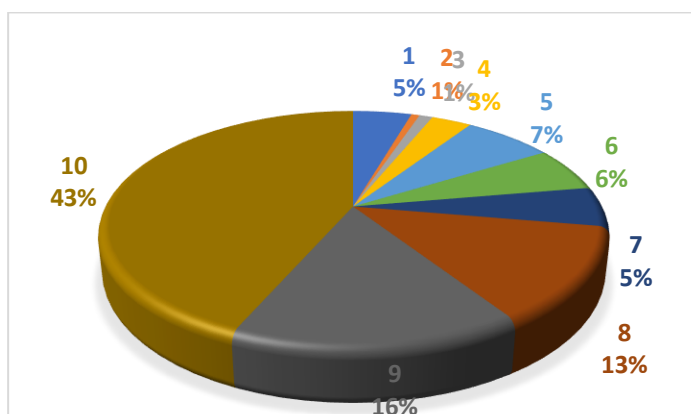
2. Coverage of the courses by the teacher



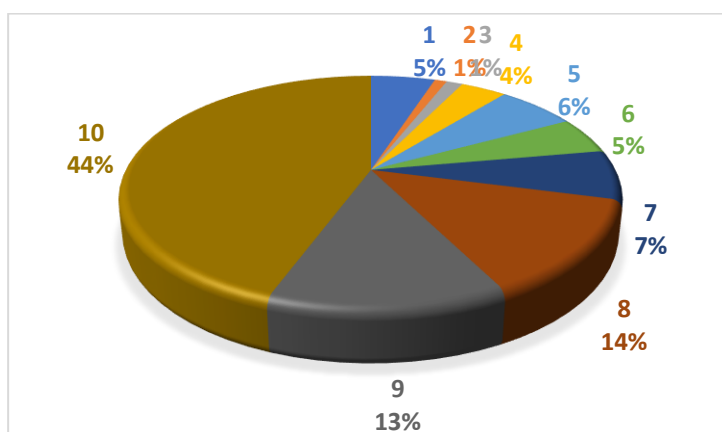
3. The teacher provides career oriented guidance



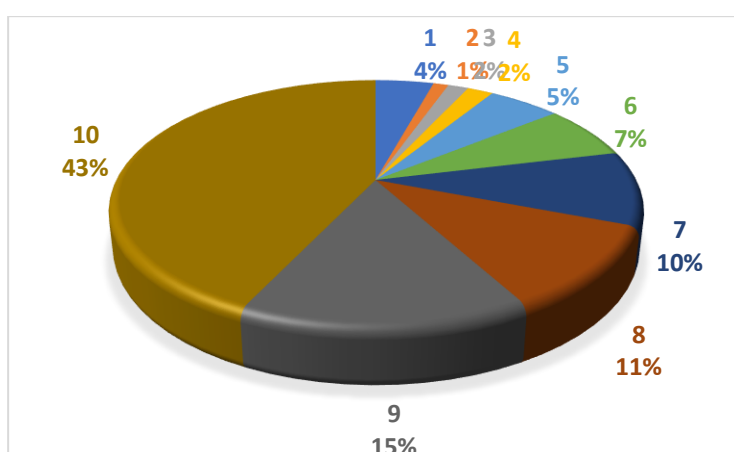
4. The teacher is able to communicate the ideas and concepts of the syllabus effectively with the students



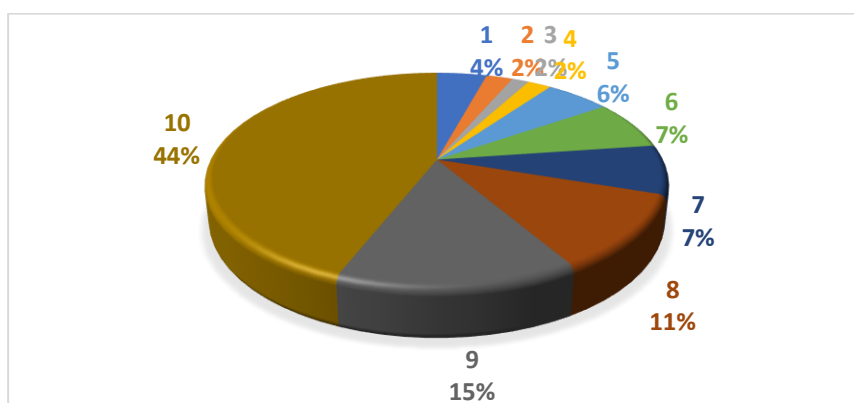
5. Discussion of questions and answers by the teachers



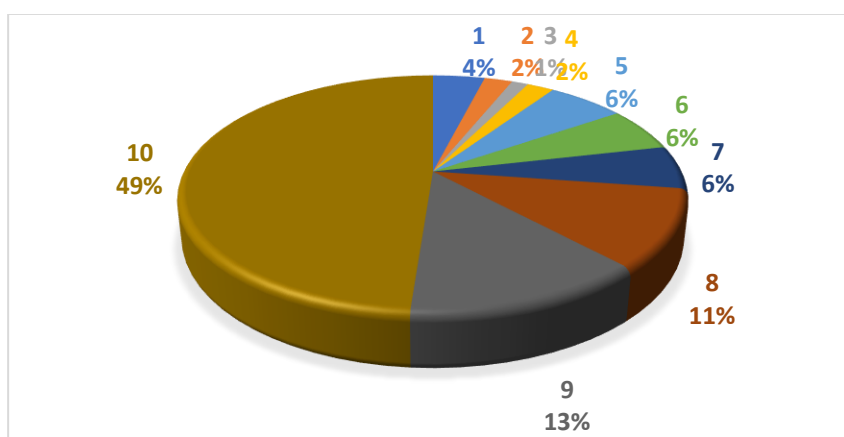
6. Reference books mentioned in the class by the teacher



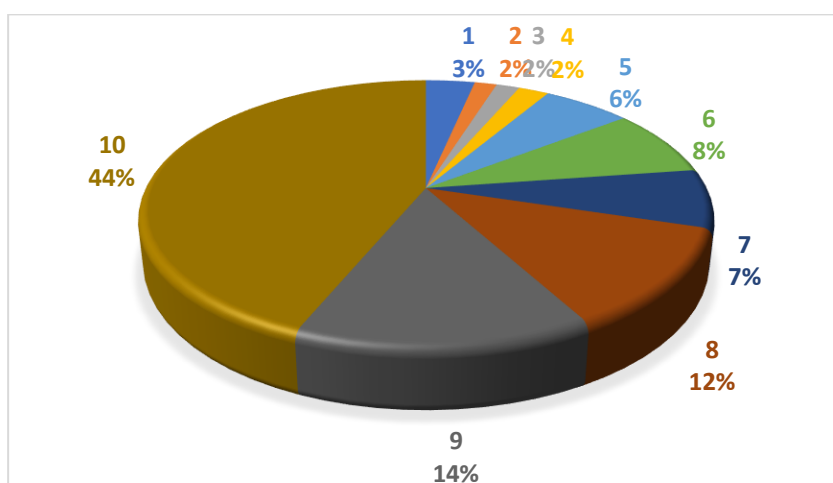
7. Teachers ability to generate students interest in the subject taught



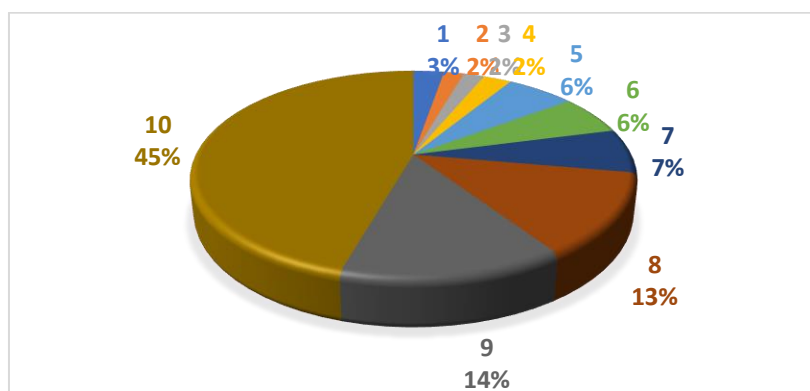
8. The teacher is open and helpful in addressing the queries of the students



9. The teacher informs the students about their expected competencies, course outcomes and programme outcomes?



10. The teachers involvement in students centric extra-curricular activities



Teachers often aim to inspire, encourage and motivate their students to learn, grow and progress in both their academic and personal lives. It's common for professionals in this role to comment on students' performance and offer advice whenever possible in the classroom to help them learn and succeed in life. In this context each year IQAC of Pandu College take initiative to conduct a feedback analysis to justify the success of the dedications of the college teachers from students view point. In the session 2023-24, 111 respondents actively participated in this process. This analysis comprises ten parameters where students have to provide score from 1 to 10. From the above graphical presentations, it can be seen that in all the parameters majority of the students had given 10 score to the Pandu College teachers performance.



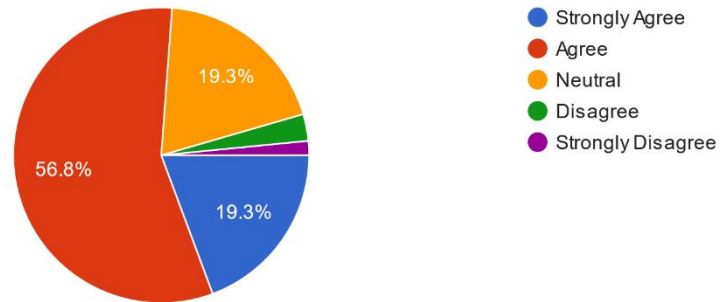
REPORT
ON
Feedback Analysis
From
Students on Curriculum
Pandu College
Guwahati, Kamrup(M), Assam 781012
Period :2023-2024

Feedback Analysis

From Students on Curriculum

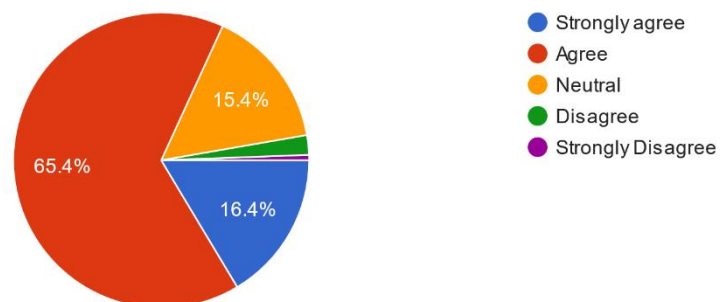
1. Curriculum is practical oriented.

512 responses



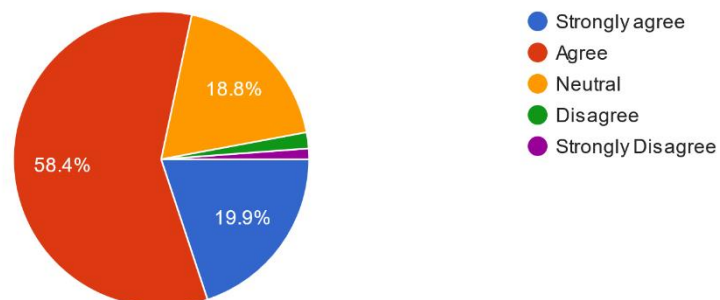
2. The sequence of the courses provided in the curriculum is appropriate.

512 responses

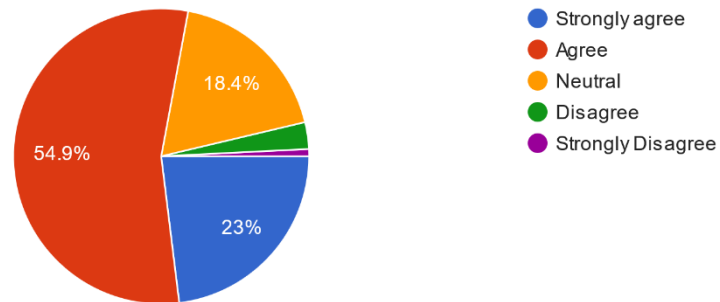


3. The syllabus of the course prescribed is relevant.

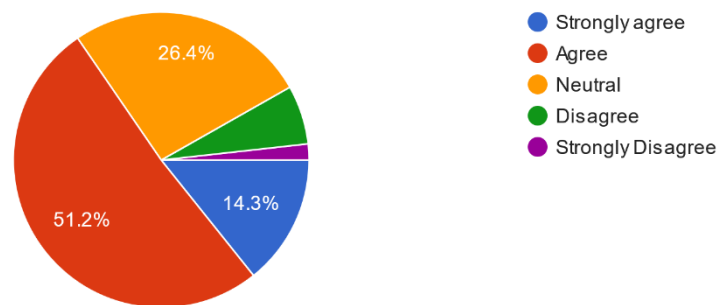
512 responses



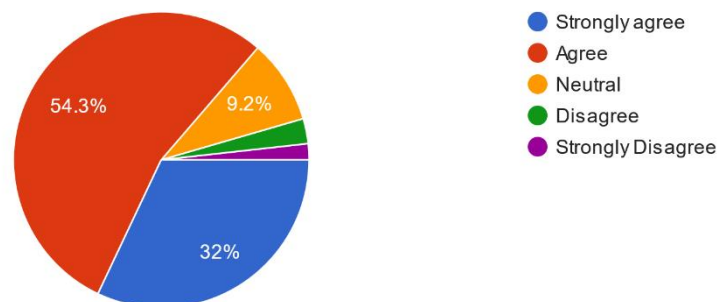
4. The text books and reference books are adequate and accessible as mentioned for the course.
512 responses



5. The curriculum is highly competitive and application oriented in relation to technology advancement.
512 responses

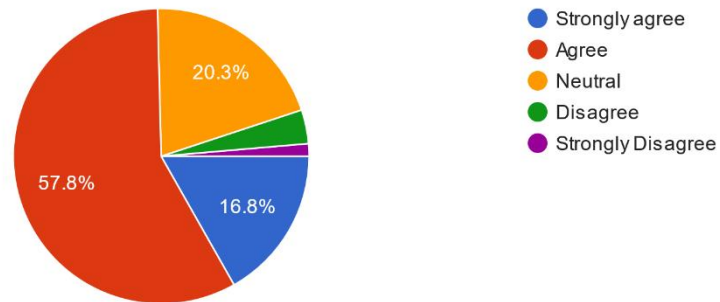


6. Your teachers are supportive to complete the syllabus
512 responses



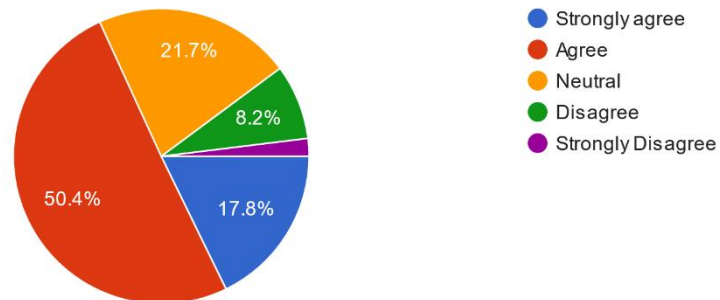
7. The allocations of credits and hours to the courses is appropriate.

512 responses



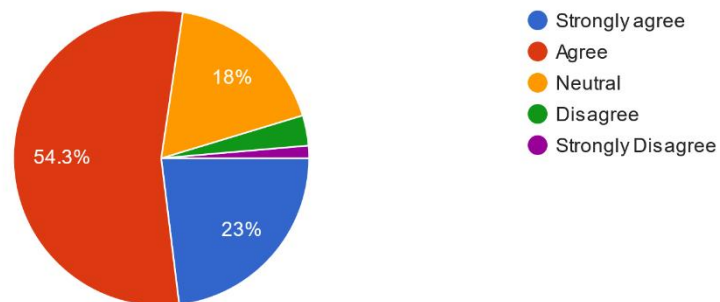
8. ICT tools are properly used by the teachers in class hour.

512 responses



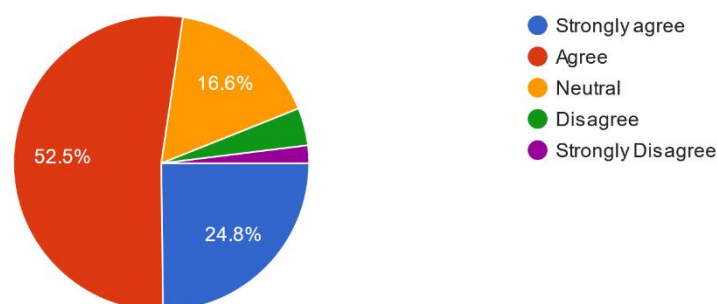
9. Internal evaluation process by the teacher is fair.

512 responses



10. The learning resources available in the college (Library, Laboratory) is up to the mark.

512 responses



Feedback is corrective information or statements of opinion about an action, event or process to the original. It plays an important role by improving academic and work culture of an institution. A properly planned as well as chalked out feedback system may helps in improvement of services provided by the institution depends upon the level of satisfaction of its all stakeholders. In this context every year IQAC of Pandu College conduct feedback analysis by distributing feedback forms among the students to observe students view point on the curriculum. In the session 2023-24 also this analysis was executed and 512 responses from the students has been received. The summery of this feedback analysis is listed below:

- Nearly 78% of the respondents are satisfied with the accessibility of books prescribed in the syllabus.
- About 86% of the respondents are in favor of the teachers' dedications in completing the syllabus.
- Nearly 68% of the respondents are satisfied with the ICT facilities adopted by teachers.

Different suggestions are also given by the respondents to improve the curriculum those are summarized below:

- More practical skills should be incorporate in the curriculum to develop creativity, innovative ideas, communication skills.
- More reference books and materials should be available in the college library.
- Team management and industry requirements courses to be incorporate.
- More workshops on extra -curricular activities should be organized.
- More internship and placement support are needed.



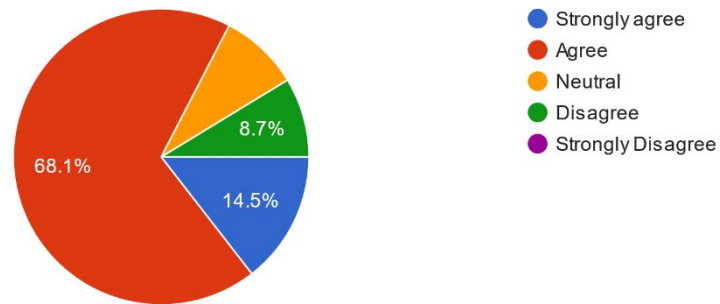
REPORT
ON
Feedback Analysis
From
Teachers on Curriculum
Pandu College
Guwahati, Kamrup(M), Assam 781012
Period :2023-2024

Feedback Analysis

From Teachers on Curriculum

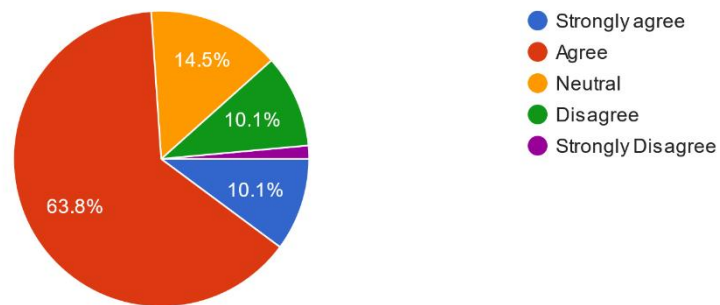
1. The syllabus is suitable to the course.

69 responses



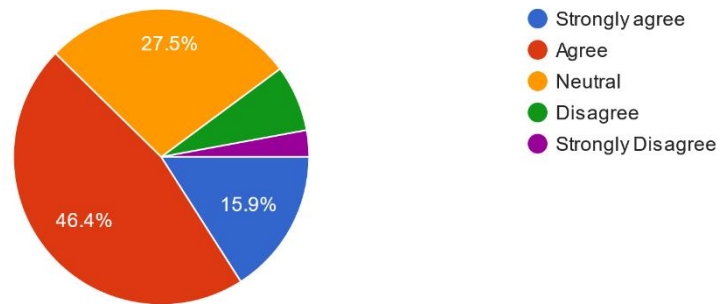
2. The course has a good balance between theory and practice.

69 responses



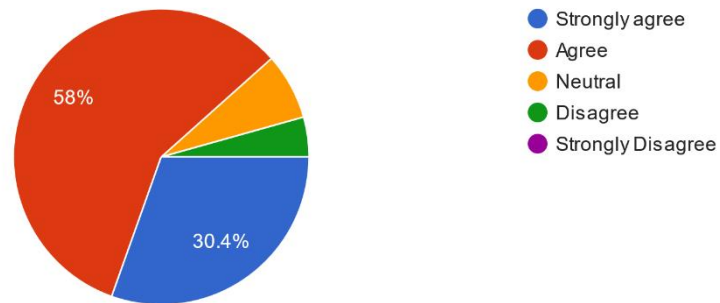
3. The syllabus helps the students to face competitive exams.

69 responses



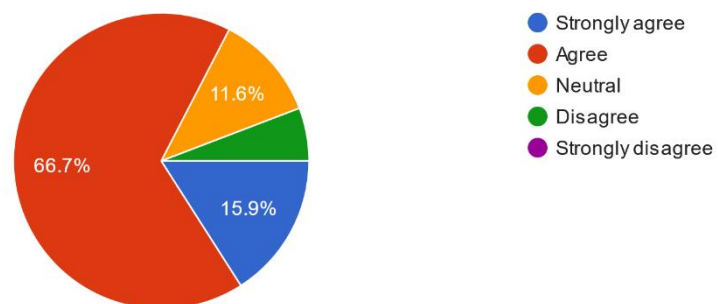
4. The syllabus can be covered on time.

69 responses

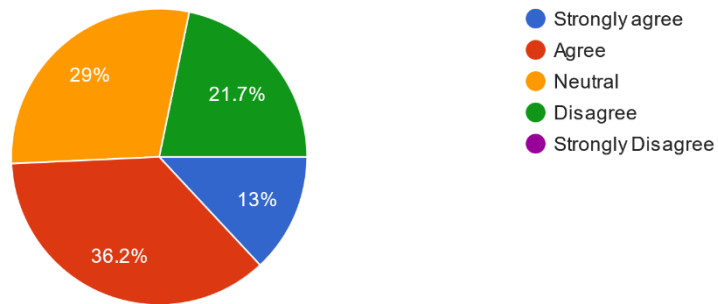


5. The prescribed texts are relevant, updated and appropriate.

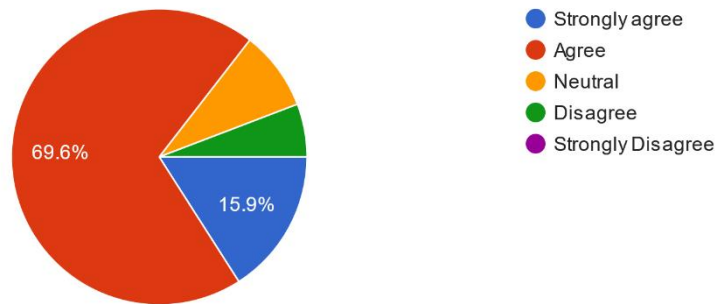
69 responses



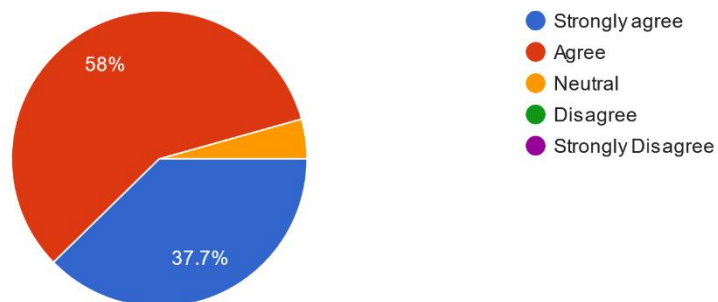
6. The books and journals, prescribed are sufficiently available in the college library.
69 responses



7. Distribution of credits in the course is appropriate.
69 responses

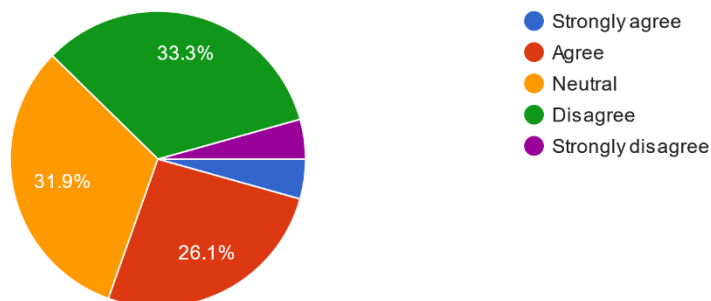


8. The administration is teacher friendly.
69 responses



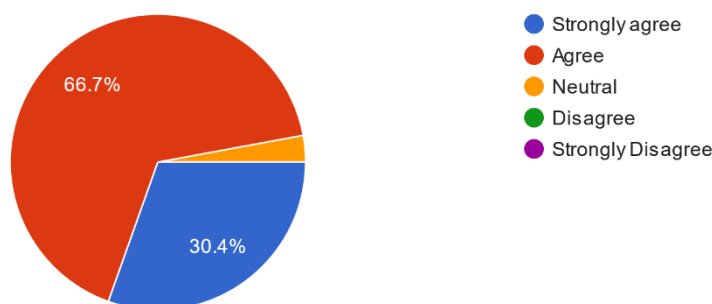
9. Teachers have the freedom to propose, modify, suggest and incorporate new topics in the syllabus.

69 responses



10 Tests and examinations are conducted well in time with proper coverage of all units in the syllabus.

69 responses



Teachers' feedback is very important for quality improvement of the curriculum and the quality of the students of an institution. Hence, teacher's feedback is received every year and evaluated by IQAC of Pandu College. In this context the analysis was conducted on ten parameters for the period 2023-24. In this process 69 responses had been received. This analysis can be summarised as,

- Nearly 80% of the respondents are satisfied with syllabus of their respective courses but they also want freedom to modify or suggest new topics in the syllabus.
- Nearly 88% of the respondents agreed that syllabus is covered on time.
- Nearly 95% of the respondents feel that the administration is teacher friendly.

Respondents also have provided suggestions from various perspectives to modify and upgrade the curriculum. These valuable suggestions are summarised below:

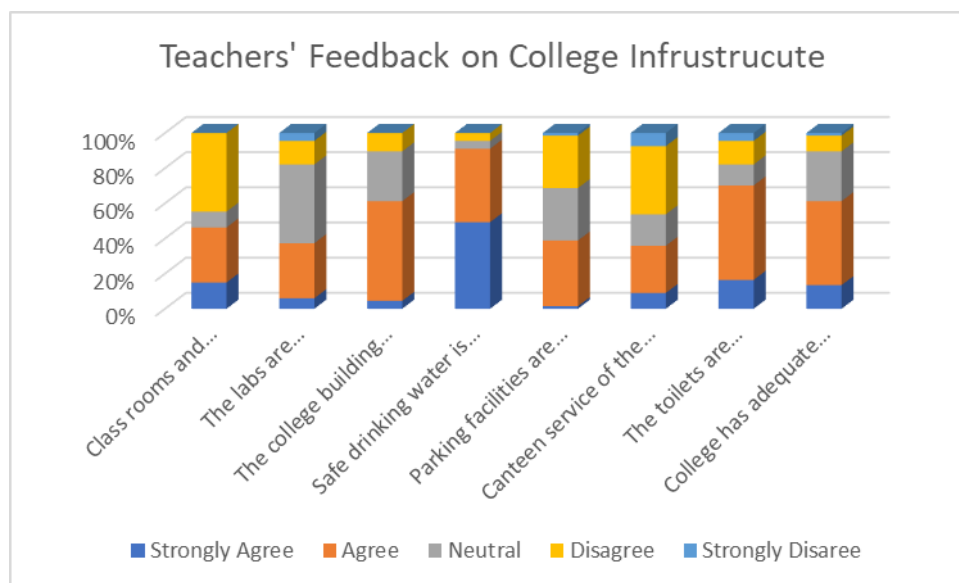
- The ICT usage should be enhanced to make teaching more effective.
- The college library should be upgraded. There should be availability of more books and journals in the library.



REPORT
ON
Feedback Analysis
From
Teachers on College Infrastructure
Pandu College
Guwahati, Kamrup(M), Assam 781012
Period :2023-2024

Feedback Analysis

From Teachers on College Infrastructure



As a measure of quality enhancement initiative, IQAC of Pandu College, makes it a practice to receive feedback from teachers on college infrastructure in order to augment the pace of reform and development towards better academic activity leading to qualitative improvement of all the aspects. This feedback is taken on eight parameters. These parameters are assessed on a five- point scale where they have to mark as strongly agree; agree, neutral, disagree and strongly disagree. In this process 67 responses are received.

With reference to infrastructure in the college, the teachers have given their opinions in the following way.

Nearly 40% of the teachers agreed that class rooms and furniture are adequate and are properly maintained. Nearly 35% of the faculty thinks that labs are adequately equipped. 60% of the respondents thinks that the toilets are sufficient and well maintained for faculty and students. Majority agree that safe drinking water facility is available at the college. Above 50% of the respondents are not satisfied with the canteen facility of the college.

In the analysis suggestions are also received from the respondents, those are summarized below:

- The need for better classroom lighting
- The need for bigger classrooms with facility of ICT tools.
- The need for more computers in the laboratories
- The need to improve the lab infrastructure
- Canteen facility should be improved.



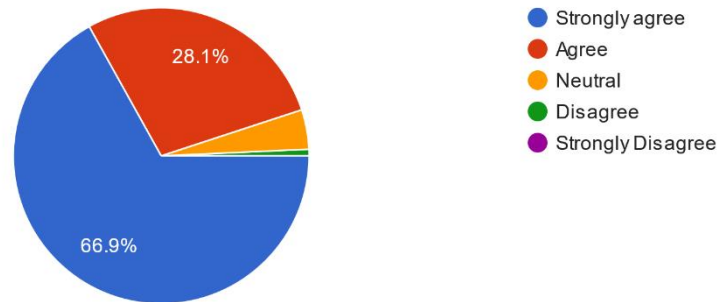
REPORT
ON
Feedback Analysis
From
Alumni on Curriculum
Pandu College
Guwahati, Kamrup(M), Assam 781012
Period :2023-2024

Feedback Analysis

From Alumni on Curriculum

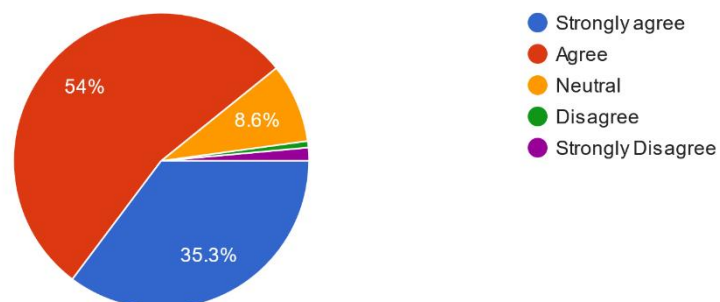
1. You feel pride of being alumni of Pandu College.

139 responses



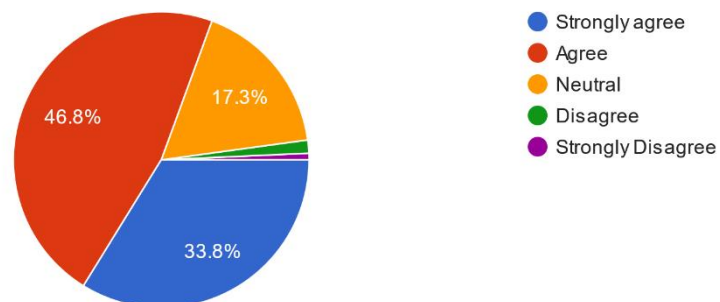
2. The syllabus of the course helped you to learn new skills

139 responses



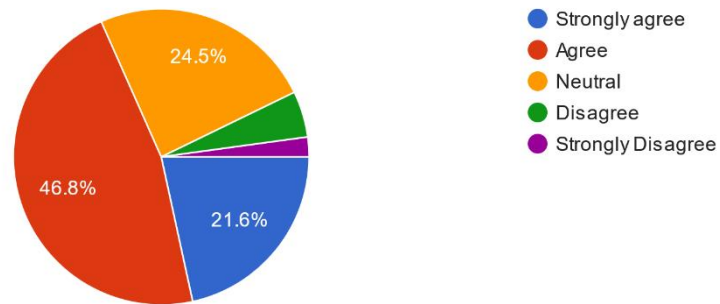
3. The syllabus was updated according to recent trends and developments.

139 responses



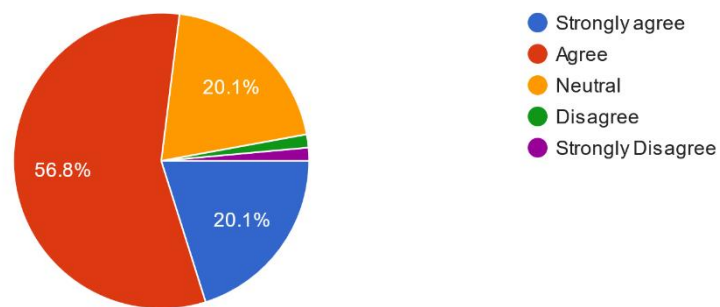
4. The syllabus is suitable for jobs related to your field.

139 responses



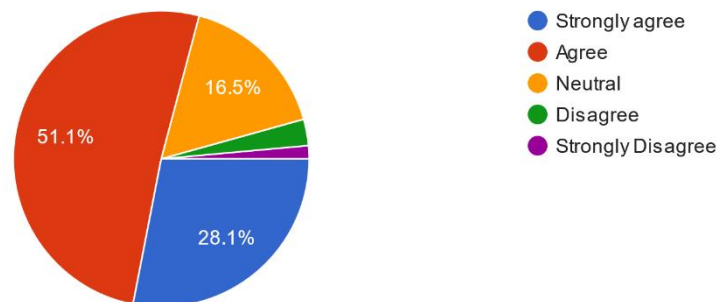
5. The course curriculum fulfilled your expectations.

139 responses



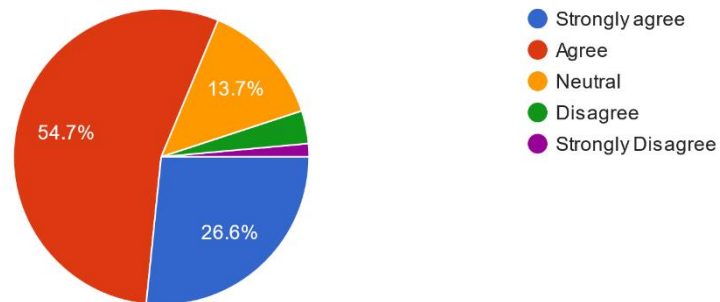
6. The syllabus has relevance to society needs.

139 responses



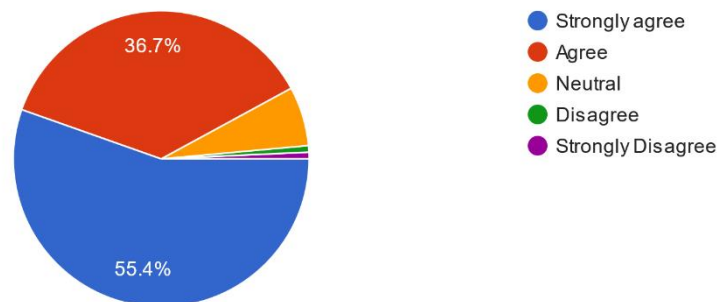
7. The assessment methods used was accurate to test the knowledge level.

139 responses



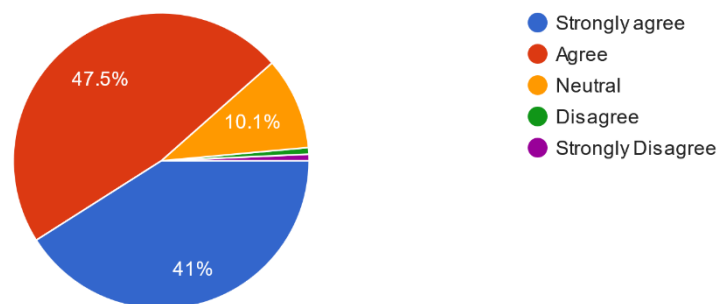
8. Your teachers were supportive in completing the syllabus and overall development of students.

139 responses



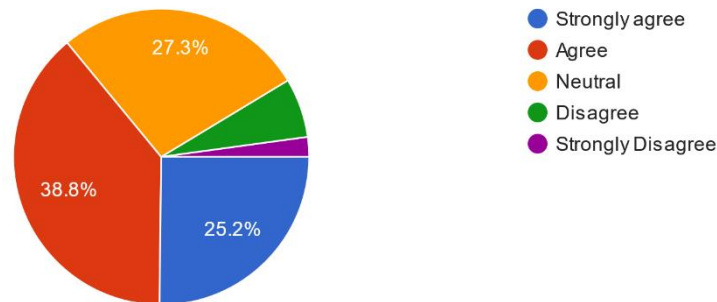
9. You are satisfied with the transparency of the evaluation system in the department.

139 responses



10. You are satisfied with the laboratory and equipment adequateness for practical exposure.

139 responses



Pandu College values the feedback of alumni on the curriculum. The basic objective of this feedback is to evaluate and analyse the relevance of syllabi, course structure and the career orientation of the curriculum. It also tries to examine the various facilities provided by the institution and the impact of the overall campus environment on their lives. A well-structured questionnaire has been used to collect the feedback. The feedback has been taken from different students across different departments.

The views and opinions of 139 alumni about the syllabus and various facilities have been analysed on a five-point likert scale. This analysis can be summarised as

- Nearly 88% of respondent alumni find the course curriculum excellent and admit that it helped them to learn new skills.
- Nearly 80% of alumni agreed the relevance of course content to the recent trend and development and the other 17% percent of alumni are neutral in this context.
- Nearly 90% of the respondents feel that the teachers were supportive in completing the syllabus and overall development of the students.
- Nearly 64% of the respondents are satisfied with the laboratory and equipment adequateness for practical exposure whereas 27% of them are neutral in this context.

Suggestions from the alumni for curriculum improvement are

- ☐ Syllabus should be designed to enable students to start their own start-ups.
- ☐ There should be more practical subjects and courses.
- ☐ Placements should be improved.



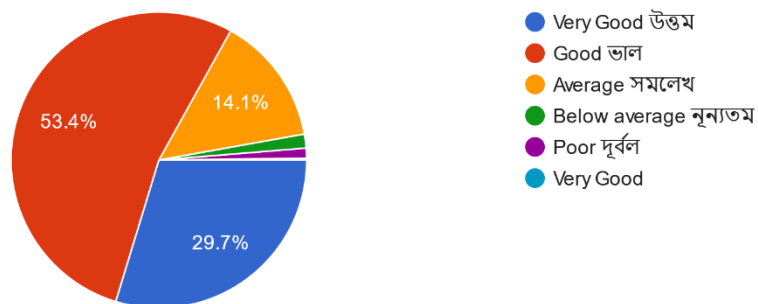
REPORT
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Feedback Analysis
From
Parents'
Pandu College
Guwahati, Kamrup(M), Assam 781012
Period :2023-2024

Feedback Analysis

From Parents

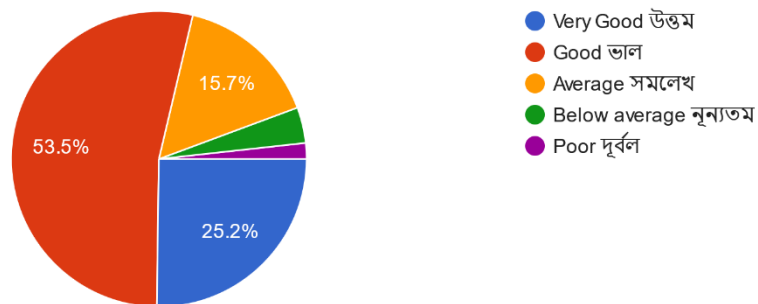
1. How would you rate the Pandu College infrastructure? পাণ্ডু কলেজৰ আন্তঃগাথনিক আপুনি কি দৰে মূল্যায়ন কৰিব?

461 responses



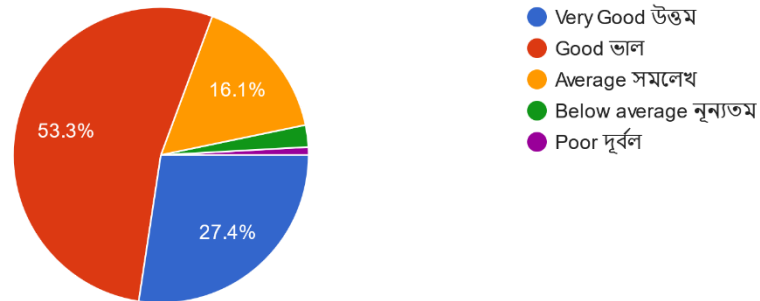
2. How would you rate the security arrangements and safety measures of Pandu College? কলেজৰ সুৰক্ষা আৰু নিৰাপত্তা ব্যৱস্থাক আপুনি কি দৰে মূল্যায়ন কৰিব?

460 responses



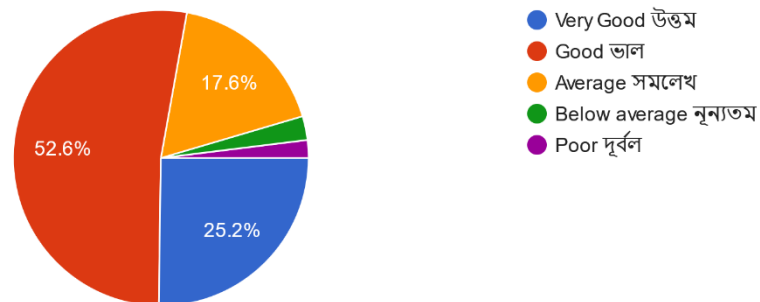
3. How would you rate the learning experience of your child in the college? কলেজখনত আপোনাৰ সন্তানৰ শিক্ষণ অভিজ্ঞতাক আপুনি কেনেকৈ মূল্যায়ন কৰিব?

460 responses



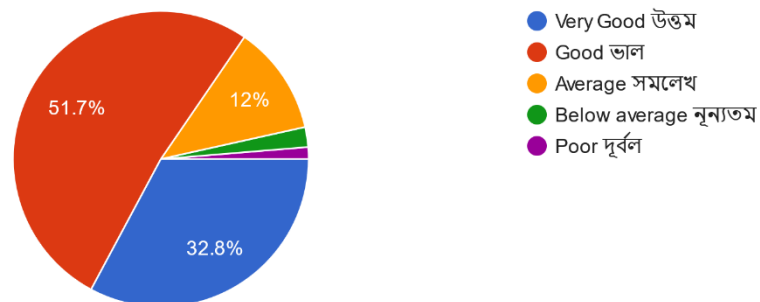
4. How would you rate the learning resources provided by the college to the students? ছাত্ৰ-ছাত্ৰীসকলক কলেজখনে প্ৰদান কৰা শিক্ষণ সম্পদসমূহক আপুনি কেনেকৈ মূল্যায়ন কৰিব?

460 responses



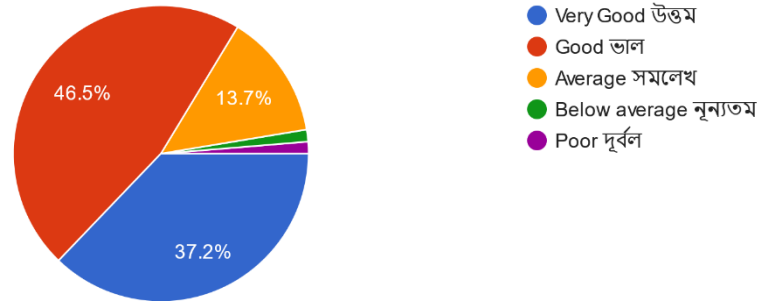
5. How would you rate the accessibility of teachers of the college. কলেজ খনৰ অধ্যাপক-অধ্যাপিকাসকলৰ সুলভতাৰ বিষয়ে আপুনি কেনেকৈ মূল্যায়ন কৰিব?

460 responses



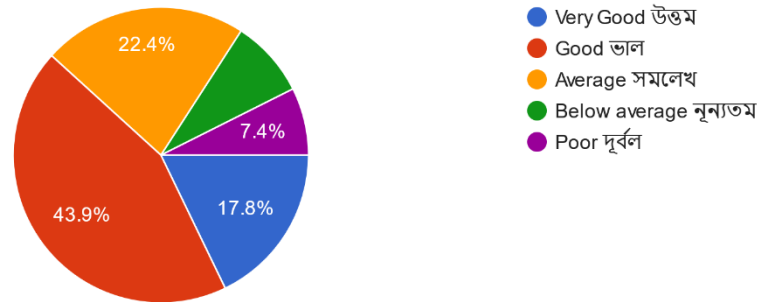
6. How would you judge the library facility for the students? কলেজে ছাত্র-ছাত্রীসকলৰ বাবে প্ৰদান কৰা পুথিভঁৰালৰ সুবিধাসমূহক আপুনি কি দৰে মূল্যায়ন কৰিব?

460 responses



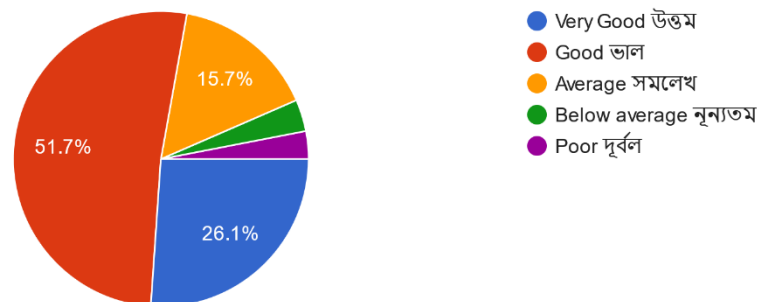
7. How would you rate the sports facility provided by the college to the students? কলেজে ছাত্র-ছাত্রীসকলক প্ৰদান কৰা খেল-ধেমালি/ ক্ৰীড়াৰ সুবিধাসমূহক আপুনি কেনেকৈ মূল্যায়ন কৰিব?

460 responses



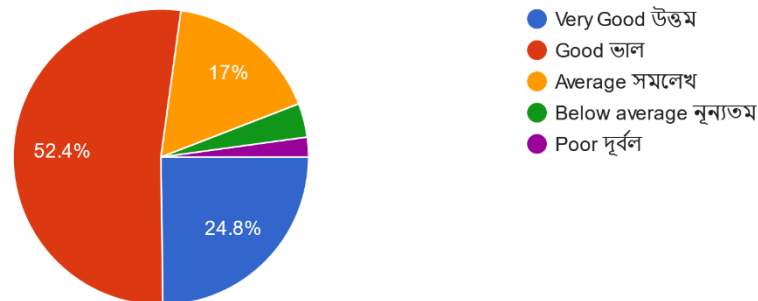
8. What is your opinion about the mentors that the college provides? কলেজে ছাত্র-ছাত্রীসকলক প্ৰদান কৰা পৰামৰ্শদাতা গুৰুসকলৰ বিষয়ে আপোনাৰ মতামত কি?

460 responses



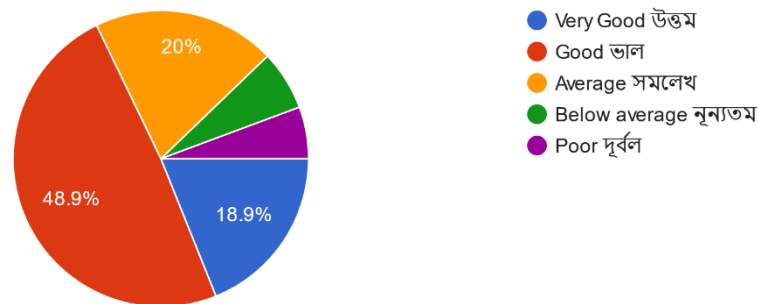
9. What is your opinion about the extra curricular activities arranged by the college for the students? ছাত্র-ছাত্রীসকলৰ বাবে কলেজে আয়োজন ...ত পাঠ্যক্রম সমূহক আপুনি কি দৰে মূল্যায়ন কৰিব?

460 responses



10. What is your assessment about the placement and internship opportunities provided by the college? ছাত্র-ছাত্রীসকলৰ সুবিধার্থে কলেজে প্রদান ...শ্বিপ) ৰ সুযোগসমূহক আপুনি কেনেকৈ মূল্যায়ন কৰিব?

460 responses



In any academic institute, there is a mission to provide guidance, identify talents, enhance and encourage potential of the students to follow their dreams and to help them to become successful professionals. So, in this journey collecting parents feedback is an essential part that serves as the evidence to indicate the extent of success of the mission that is fulfilled by the institute.

In this feedback analysis for the session 2023-24, 460 responses are received from the parents of the students. The summery of this analysis is given below.

- Nearly 83% of the respondents are satisfied with the college infrastructure.
- Nearly 81% of the respondents are satisfied with the learning experience of their child at the college.
- About 16% of the respondents are not satisfied with the sports facilities provided by the college.
- Nearly 80% of the respondents are satisfied with the mentors that the college provides.

Different suggestions are also given by the respondents, those are summarized below:

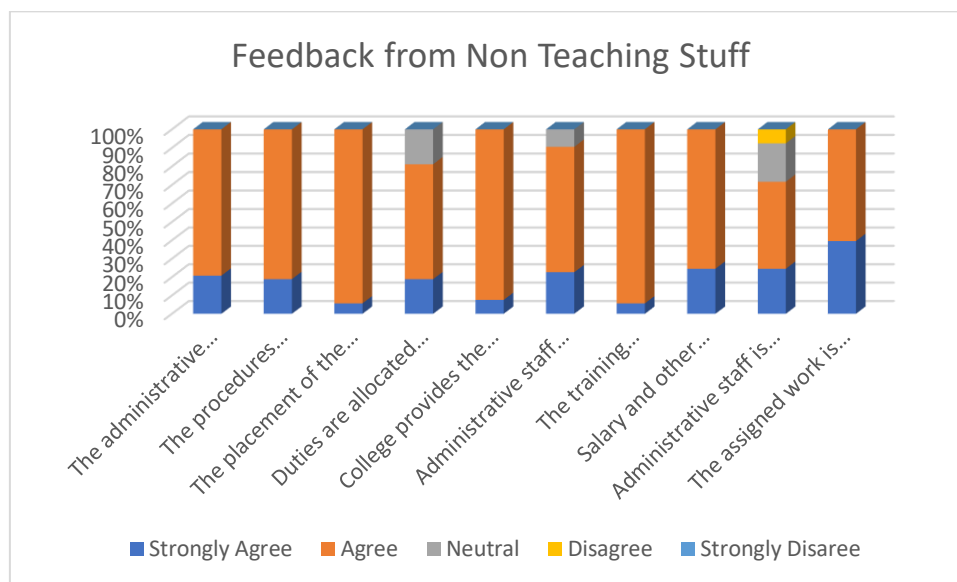
- There should be more placement and internship opportunities for the students.
- More resources to be provided in college library.
- Improvement is needed in the sports facilities.



REPORT
ON
Feedback Analysis
From
Non- Teaching Stuff
Pandu College
Guwahati, Kamrup(M), Assam 781012
Period :2023-2024

Feedback Analysis

From Non- Teaching Stuff



The non-teaching stuffs of an academic institute play a significant role in the official functioning of the college. So, their satisfaction over the work environment of the college is very essential. Hence the needs of the employees are taken seriously by the authority of Pandu College and a feedback analysis consisting ten parameters is put forward to justify the college working environment from their view point. This analysis for the period 2023-24 is summarized below,

- In this analysis 53 responses are received.
- Majority of the respondents admit that the administrative system of the college has improved during the current year.
- 97% of the respondents feel that the training programs and ICT workshops organized by the college are helpful.
- Majority of the respondents agreed that the salary and other benefits released on time.

Some helpful recommendations are also provided by the non-teaching stuffs and those are summarized below:

- Working hour should be properly maintained and utilized by all the stuffs so that the output will be of more prominent quality.
- The duties should be spread evenly among the stuffs.