

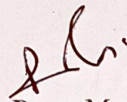
NOTICE

This is for general information to the students of Pandu College that The Department of Education, Pandu College is going to start an ADD-ON Course on 'Lesson-Planning' from 1st April, 2024. Interested students are requested to register their name in the Department.



Sampa Talukder

Signature of Course Coordinator



Dr Ruma Medhi

Signature of HOD

Dept. of Education, Pandu College

HOD

Department of Education
Pandu College, Guwahati-12

Date.....

**ADD ON COURSE
ON
LESSON PLANNING**

DEPARTMENT OF EDUCATION, PANDU COLLEGE



**COURSE COORDINATOR
SAMPA TALUKDER
ASSISTANT PROFESSOR,
DEPARTMENT OF EDUCATION, PANDU COLLEGE**

Date: 24/02/2024

ADD ON COURSE SYLLABUS

NAME OF THE COURSE: Lesson Planning

SESSION: 2024

DURATION: 30 Hours

TOTAL MARKS: 100

CREDIT: 2

COURSE OBJECTIVES:

1. To develop skill of preparing Lesson Plan.
2. To develop understanding about the need and importance of Lesson Planning.

COURSE OUTCOME:

After completion of this course, students will be able to Prepare Lesson Plans.

COURSE CONTENTS:

(Theory + Practical)

UNITS	CONTENTS
Unit-1	Lesson Plan - Meaning and Nature of Lesson Plan - Need and Importance of Lesson Plan - Herbartian Steps of Lesson Plan - Types of Lessons - Criteria of Good Lesson Plan
Unit-2	Practical - Preparation of Lesson - Presentation of Lesson plan

GUIDELINES:

- The teachers will have to guide the students to prepare lesson planning.
- Teachers will explain the meaning and different types lessons and demonstrate the skills of preparing Lesson Plan.

MODE OF DELIVERY:

Teachers should use lecture, demonstration and any other method as per required for explaining the contents for the students.

MEDIUM OF INSTRUCTION: Assamese and English

EVALUATION PLAN:

- For theory part, written examination will be conducted with 60 marks.
- For practical part evaluation, submission of lesson plan and presentation of Lesson Plan with 40 marks.

REFERENCE BOOKS:

- Aggarwal J.C 'Principles methods and Techniques of Teaching', New Delhi: Vikash Publishing House Pvt. Ltd.
- Kochar S. K. 'Methods of Technique of Teaching', New Delhi: Sterling Publishing.

Full signature of HOD

Department of Education

Pandu College

HOD

Department of Education
Pandu College, Guwahati-12

Date..2023-24

Full signature of Course Coordinator

ADD ON COURSE
ON
LESSON PLANNING
DEPARTMENT OF EDUCATION, PANDU COLLEGE
LIST OF STUDENTS
SESSION: 1st APRIL- 30th APRIL, 2024

Sl No.	Name	Class	Date Of Admission	Signature
1	PUJA DEKA	B A 4 TH Semester	01/04/2024	Puja Deka
2	MANJUMA BEGUM	B A 4 TH Semester	01/04/2024	Manjuma Begum
3	KANKAN BARMAN	B A 4 TH Semester	01/04/2024	Kankan Barman
4	HAINASRI BORO	B A 4 TH Semester	01/04/2024	Hainasri Boro
5	HEENA BORO	B A 4 TH Semester	01/04/2024	Heena Boro
6	NIHA DEVI	B A 4 TH Semester	01/04/2024	Niha Devi
7	DEEPSHIKHA PEGU	B A 4 TH Semester	01/04/2024	Deepshikha pegu
8	CLORONICA GOLDER	B A 4 TH Semester	01/04/2024	Cloronica Golder
9	DIYA CHOUDHURY	B A 4 TH Semester	01/04/2024	Diya Choudhury
10	MADHUSMITA BHUYAN	B A 4 TH Semester	01/04/2024	Madhusmita Bhuyan
11	SUKOMOL BHATTACHARYA	B A 4 TH Semester	01/04/2024	Sukomal Bhattacharjee
12	MANJESH CHOUHAN	B A 4 TH Semester	01/04/2024	Manjesh Chouhan
13	SAMPA SIKDER	B A 4 TH Semester	01/04/2024	Sampa Sikder.
14	YESMINA AKTARA	B A 4 TH Semester	01/04/2024	Yesmina Aktara
15	DIVYA CHETRY	B A 4 TH Semester	01/04/2024	Divya Chetry
16	ANKUR KALITA	B A 4 TH Semester	01/04/2024	Ankur Kalita.
17	NAYANA KUMARI	B A 4 TH Semester	01/04/2024	Nayana Kumari
18	PRIYANKA GURUNG	B A 4 TH Semester	01/04/2024	Priyanka Gurung.
19	RIYA ROY	B A 4 TH Semester	01/04/2024	Riya Roy
20	SANGITA KUMARI KANTI	B A 4 TH Semester	01/04/2024	Sangita Kumari Kanti
21	ALLADI BHOWMICK	B A 4 TH Semester	01/04/2024	Alladi Bhowmick
22	SNEHA DAS	B A 4 TH Semester	01/04/2024	Sneha Das
23	RISHA DAS	B A 4 TH Semester	01/04/2024	Risha Das.
24	ABINASH DAS	B A 4 TH Semester	01/04/2024	Abinash Das.
25	KRISHNASRI DAS	B A 4 TH Semester	01/04/2024	Krishnasri Das
26	BANJIT KUMAR	B A 4 TH Semester	01/04/2024	Banjit Kumar.
27	AMAR SINGH	B A 4 TH Semester	01/04/2024	Amar Singh
28	LAKHI DAS	B A 4 TH Semester	01/04/2024	Lakhi Das
29	KALPANA KUMARI	B A 4 TH Semester	01/04/2024	Kalpana Kumari

Sampa Talukdere
Signature of Course Co ordinator

[Signature]
Signature of HOD, Education
HOD
Department of Education
Pandu College, Guwahati-12
Date.....

Class Add On Course Semester.....

[illegible]

REGISTER

Section.....Subject.....*Lesson Planning*

[illegible]

SIGNATURE SHEET

ADD ON COURSE ON LESSON PLANNING

DEPARTMENT OF EDUCATION, PANDU COLLEGE

SSESSION: 1st APRIL - 30th APRIL, 2024

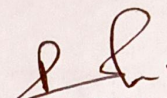
Submission of Lesson Plan

Sl No.	NAME	ADD ON COURSE Certificate No	Signature Of Students
1	PUJA DEKA	PC/EDU/Add On/2024/01	Puja Deka
2	MANJUMA BEGUM	PC/EDU/Add On/2024/02	Manjuma Begum
3	KANKAN BARMAN	PC/EDU/Add On/2024/03	Kankan Barman
4	HAINASRI BORO	PC/EDU/Add On/2024/04	Hainasri Boro
5	HEENA BORO	PC/EDU/Add On/2024/05	Heena Boro
6	NIHA DEVI	PC/EDU/Add On/2024/06	Niha Devi
7	DEEPSHIKHA PEGU	PC/EDU/Add On/2024/07	ABSENT
8	CLORONICA GOLDER	PC/EDU/Add On/2024/08	Cloronica Golder
9	DIYA CHOUDHURY	PC/EDU/Add On/2024/09	Diya Choudhury
10	MADHUSMITA BHUYAN	PC/EDU/Add On/2024/10	Madhusmita Bhuyan
11	SUKOMAL BHATTACHARJEE	PC/EDU/Add On/2024/11	Sukomal Bhattacharjee
12	MANJESH CHOUHAN	PC/EDU/Add On/2024/12	Manjesh Chouhan
13	SAMPA SIKDER	PC/EDU/Add On/2024/13	Sampa Sikder.
14	YESMINA AKTARA	PC/EDU/Add On/2024/14	Yesmina Aktara
15	DIVYA CHETRY	PC/EDU/Add On/2024/15	Divya Chetoy
16	ANKUR KALITA	PC/EDU/Add On/2024/16	Ankur Kalita.
17	NAYNA KUMARI	PC/EDU/Add On/2024/17	Nayna Kumari
18	PRIYANKA GURUNG	PC/EDU/Add On/2024/18	Priyanka Gurung.
19	RIYA ROY	PC/EDU/Add On/2024/19	Riya Roy
20	SANGITA KUMARI KANTI	PC/EDU/Add On/2024/20	Sangita kumari kanti.
21	ALLADI BHOWMICK	PC/EDU/Add On/2024/21	Alladi Bhowmick
22	SNEHA DAS	PC/EDU/Add On/2024/22	Sneha Das
23	RISHA DAS	PC/EDU/Add On/2024/23	Risha Das
24	ABINASH DAS	PC/EDU/Add On/2024/24	Abinash Das.
25	KRISHNASRI DAS	PC/EDU/Add On/2024/25	ABSENT

26	BANJIT KUMAR	PC/EDU/Add On/2024/26	Banjit Kumar.
27	AMAR SINGH	PC/EDU/Add On/2024/27	Amar Singh
28	LAKHI DAS	PC/EDU/Add On/2024/28	Lakhi Das
29	KALPANA KUMARI	PC/EDU/Add On/2024/29	Kalpana Kumari

Sampa Talukder.

Signature of Course Co Ordinator



Signature of HOD, Education

HOD

Department of Education
Pandu College, Guwahati-12

Date.....

FINAL EXAMINATION, 2024

ADD ON COURSE

LESSON PLANNING

Time: 2 Hours DEPARTMENT OF EDUCATION Full Marks: 60

Q. Answer the following questions.

(1) Write the meaning and nature of lesson planning. 4+8=12

পাঠ পৰিকল্পনাৰ অৰ্থ আৰু প্ৰকৃতি সম্বন্ধে লিখা।

(2) Discuss about the need and importance of lesson planning. 6+6=12

পাঠ পৰিকল্পনাৰ প্ৰয়োজনীয়তা আৰু গুৰুত্ব সম্বন্ধে আলোচনা কৰা।

(3) Write the important criteria of good lesson plan.

ভাল পাঠ পৰিকল্পনাৰ গুৰুত্বপূৰ্ণ নিৰ্ণায়কসমূহ ¹²লিখা।

(4) Prepare a lesson plan on the topic of your choice. 12

তোমাৰ পছন্দৰ এটি বিষয়ৰ ওপৰত এটি পাঠ পৰিকল্পনা প্ৰস্তুত কৰা।

(5) Discuss about the Herbartian Steps of lesson Plan. 12

হাৰবাৰ্টিয়ান পাঠ পৰিকল্পনাৰ ধৰসমূহ আলোচনা কৰা।

**ADD ON COURSE
ON
LESSON PLANNING
DEPARTMENT OF EDUCATION, PANDU COLLEGE**
Attendance Sheet, Date of Examination: 24/05/2024
SESSION: 1st APRIL- 30th APRIL, 2024

Sl No.	Name	Class	Date Of Examination	Signature
1	PUJA DEKA	B A 4 TH Semester		Puja Deka
2	MANJUMA BEGUM	B A 4 TH Semester		Manjuma Begum
3	KANKAN BARMAN	B A 4 TH Semester		Kankana Barman
4	HAINASRI BORO	B A 4 TH Semester		Hainasri Boro
5	HEENA BORO	B A 4 TH Semester		Heena Boro
6	NIHA DEVI	B A 4 TH Semester		Niha Dewi
7	DEEPSHIKHA PEGU	B A 4 TH Semester		ABSENT
8	CLORONICA GOLDER	B A 4 TH Semester		Cloronica Golder
9	DIYA CHOUDHURY	B A 4 TH Semester		Diya Choudhury
10	MADHUSMITA BHUYAN	B A 4 TH Semester		Madhusmita Bhuyan
11	SUKOMOL BHATTACHARYA	B A 4 TH Semester		Sukomal Bhattacharjee
12	MANJESH CHOUHAN	B A 4 TH Semester		Manjesh Chauhan
13	SAMPA SIKDER	B A 4 TH Semester		Sampa Sikder
14	YESMINA AKTARA	B A 4 TH Semester		Yesmina Aktara
15	DIVYA CHETRY	B A 4 TH Semester		Divya Chetry
16	ANKUR KALITA	B A 4 TH Semester		Ankur Kalita
17	NAYANA KUMARI	B A 4 TH Semester		Nayana Kumari
18	PRIYANKA GURUNG	B A 4 TH Semester		Priyanka Gurung
19	RIYA ROY	B A 4 TH Semester		Riya Roy
20	SANGITA KUMARI KANTI	B A 4 TH Semester		Sangita Kumari Kanti
21	ALLADI BHOWMICK	B A 4 TH Semester		Alladi Bhowmick
22	SNEHA DAS	B A 4 TH Semester		Sneha Das
23	RISHA DAS	B A 4 TH Semester		Risha Das
24	ABINASH DAS	B A 4 TH Semester		Abinash Das
25	KRISHNASRI DAS	B A 4 TH Semester		Krishnasri Das
26	BANJIT KUMAR	B A 4 TH Semester		Banjit Kumar
27	AMAR SINGH	B A 4 TH Semester		Amar Singh
28	LAKHI DAS	B A 4 TH Semester		Lakhi Das
29	KALPANA KUMARI	B A 4 TH Semester		Kalpana Kumari

Sampa Salukdere.
Signature of Course Co-ordinator

[Signature]
Signature of Invigilator

COURSE COMPLETION CERTIFICATE RECEIVED

ADD ON COURSE ON LESSON PLANNING

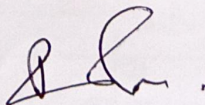
DEPARTMENT OF EDUCATION, PANDU COLLEGE

SSESSION: 1st APRIL - 30th APRIL, 2024

Sl No.	NAME	ADD ON COURSE Certificate No	Signature
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26	BANJIT KUMAR	PC/EDU/Add On/2024/26	Banjit Kumar.
27	AMAR SINGH	PC/EDU/Add On/2024/27	Amar Singh
28	LAKHI DAS	PC/EDU/Add On/2024/28	Lakhi Das
29	KALPANA KUMARI	PC/EDU/Add On/2024/29	Kalpana Kumarii

Sampa Salukdere

Signature of Course Co Ordinator



Signature of HOD, Education

HOD

Department of Education
Pandu College, Guwahati-12

Date.....

MARKSHEET OF ADD ON COURSE ON LESSON PLANNING**DEPARTMENT OF EDUCATION, PANDU COLLEGE****SSESSION: 1st APRIL - 30th APRIL, 2024**

SI No.	NAME	ADD ON COURSE Certificate No	MARKS IN THEORY	MARKS IN PRACTICAL	TOTAL	GRADE
1	PUJA DEKA	PC/EDU/Add On/2024/01	13	20	33	C
2	MANJUMA BEGUM	PC/EDU/Add On/2024/02	10	30	40	B
3	KANKAN BARMAN	PC/EDU/Add On/2024/03	18	30	48	B
4	HAINASRI BORO	PC/EDU/Add On/2024/04	32	38	70	A
5	HEENA BORO	PC/EDU/Add On/2024/05	25	38	63	A
6	NIHA DEVI	PC/EDU/Add On/2024/06	15	15	30	C
7	DEEPSHIKHA PEGU	PC/EDU/Add On/2024/07	ABSENT	ABSENT	ABSENT	ABSENT
8	CLORONICA GOLDER	PC/EDU/Add On/2024/08	13	20	33	C
9	DIYA CHOUDHURY	PC/EDU/Add On/2024/09	17	25	42	B
10	MADHUSMITA BHUYAN	PC/EDU/Add On/2024/10	12	38	50	A
11	SUKOMAL BHATTACHRJEE	PC/EDU/Add On/2024/11	19	35	54	A
12	MANJESH CHOUHAN	PC/EDU/Add On/2024/12	17	30	47	B
13	SAMPA SIKDER	PC/EDU/Add On/2024/13	39	42	81	A+
14	YESMINA AKTARA	PC/EDU/Add On/2024/14	29	38	67	A
15	DIVYA CHETRY	PC/EDU/Add On/2024/15	31	38	69	A
16	ANKUR KALITA	PC/EDU/Add On/2024/16	17	35	52	A
17	NAYNA KUMARI	PC/EDU/Add On/2024/17	12	38	50	A
18	PRIYANKA GURUNG	PC/EDU/Add On/2024/18	30	35	65	A
19	RIYA ROY	PC/EDU/Add On/2024/19	43	38	81	A+
20	SANGITA KUMARI KANTI	PC/EDU/Add On/2024/20	37	35	72	A
21	ALLADI BHOWMICK	PC/EDU/Add On/2024/21	14	20	34	C
22	SNEHA DAS	PC/EDU/Add On/2024/22	23	25	48	B
23	RISHA DAS	PC/EDU/Add On/2024/23	20	38	58	A
24	ABINASH DAS	PC/EDU/Add On/2024/24	20	25	45	B
25	KRISHNASRI DAS	PC/EDU/Add On/2024/25	12	ABSENT	ABSENT	ABSENT
26	BANJIT KUMAR	PC/EDU/Add On/2024/26	15	25	40	B

27	AMAR SINGH	PC/EDU/Add On/2024/27	15	25	40	B
28	LAKHI DAS	PC/EDU/Add On/2024/28	27	38	65	A
29	KALPANA KUMARI	PC/EDU/Add On/2024/29	31	35	66	A

Total Students Admitted in Add On Course : 29

Appeared: 28

Completed: 27

Percentage: 96.42%

Sampa Talukder

Signature of Course Co Ordinator

Department of Education

[Signature]

Signature of HOD, Education

Pandu College

HOD

**Department of Education
Pandu College, Guwahati-12**

Date.....

REPORT ON ADD ON COURSE

An Add-on course on 'Lesson Planning' is done by the department of Education, Pandu College from 1st April, 2023 to 30th April, 2023. Sampa Talukder is the coordinator of Add-on Course on 'Lesson Planning'. Total Students Admitted in the Course is 29 and 28 students appeared in the examination and total 27 students completed the course successfully. Pass percentage of the course is 96.42%.

OUTCOME OF THE COURSE

After completion of this course, students are able to prepare Lesson Plans. The course provides practical knowledge about lesson planning for successful classroom transaction.

Sampa Talukder.

Signature of Course Coordinator

[Signature]

Signature of HOD, Education

HOD

Department of Education
Pandu College, Guwahati-12

Date.....



PANDU COLLEGE

Department of Education

ADD ON COURSE COMPLETION CERTIFICATE

This is to certify thatRoll No.....has successfully completed Add On Course on 'Lesson Planning' from 1st April, 2024 to 30th April, 2024 conducted by the Department of Education, Pandu College and secured grade.

We wish him/her bright future.

HOD

Department of Education

HOD

Department of Education
Pandu College, Guwahati-12

Date

COURSE CO-ORDINATOR
Add On Course on Lesson Planning

PRINCIPAL
Pandu College

PRACTICAL NOTEBOOK OF LESSON PLAN

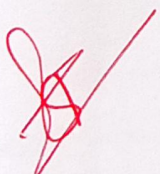
SUBJECT : ENGLISH

SUBMITTED BY :

**HEENA BORO
B.A. 4TH SEMESTER (EDUCATION)
ROLL NO. :- BA/22/068
G.U ROLL NO. :- UA-221-028-0114
REGISTRATION NO. :- 22005249
SESSION :- 2023-24**

**DEPARTMENT OF EDUCATION
PANDU COLLEGE**

UNDER



**GUWAHATI UNIVERSITY
DEPARTMENT OF EDUCATION
GUWAHATI - 781012**