



Office of the Co-ordinator

Internal Quality Assurance Cell (IQAC)

PANDU, GUWAHATI-781012

E-mail: iqacpandu@gmail.com/iqac@panducollege.ac.in

Website: www.panducollege.org

Ref.....

Date:.....


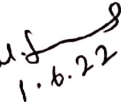

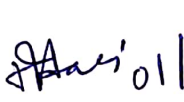






IQAC Meeting

Date: 01-06-2022, Time: 2:00 PM

Venue: IQAC Office

Session 2022-23, Meeting #1

MEMBERS PRESENT:

1. Dr. Jogesh Kakati (Chairperson) 
2. Dr. Maitreyee Sharma (Vice-Chairperson)  1.6.22
3. Mr. Dipjyoti Barman (Co-ordinator) 
4. Dr. Dipanjali Haloi (Asst. Co-ordinator)  01/06/22
5. Dr. Manoj Sarma (Member) 
6. Mr. Ajay Prasad Saikia (Member)  1/6/22
7. Dr. Sanchay Jyoti Bora (Member) 
8. Dr. Kalyan Deka (Member) 
9. Dr. Jayanta Hazarika (Member) 
10. Dr. Gouri Sankar Karmakar (Member)
11. Dr. Sanjib Kr. Barman (Member) 

Agenda:

1. Discussion on proposed NAAC sponsored seminar
2. AoB

Discussion: The members present in the meeting discussed in detail about the proposed NAAC sponsored seminar to be held on 21st and 22nd October, 2022 and adopted the following resolution.

Resolution #1: It is resolved that --

1. The last date of submission of full paper will be 20th September, 2022.
2. The last date of Abstract submission is 10th September, 2022.





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3. The abstract should be within 300 words along with maximum of 3 to 6 key words.
4. The Proceeding with ISBN will be published before the seminar.
5. Selected papers will be published in the proceeding volume.
6. The meeting also resolved that a letter will be sent to the regional coordinator as early as possible seeking permission for holding the seminar in blended mode. Also to recommend resource persons from NAAC for different sessions of the seminar.

Discussion: The meeting discussed on the sports facilities including the gymnasium hall and adopted the following resolution.

Resolution #2: The meeting resolved that there should be a proper record of all the students using the gymnasium hall. It is also resolved that an instructor be appointed and the Principal be requested to do the needful for the same.


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Date:.....

IQAC Meeting

Date: 01-07-2022, Time: 2:00 PM

Venue: IQAC Office

Session 2022-23, Meeting #2

IQAC Members Present:

1. Dr. Jogesh Kakati (Chairperson)
2. Dr. Maitreyee Sharma (Vice-Chairperson) ✓ 1.7.22
3. Mr. Dipjyoti Barman (Co-ordinator) ✓
4. Dr. Dipanjali Haloi (Asst. Co-ordinator) ✓
5. Dr. Manoj Sarma (Member)
6. Mr. Ajay Prasad Saikia (Member) ✓ 11/7/22
7. Dr. Sanjib Kr. Barman (Member) ✓
8. Dr. Sanchay Jyoti Bora (Member) ✓
9. Dr. Kalyan Deka (Member) ✓
10. Dr. Jayanta Hazarika (Member)
11. Dr. Gouri Sankar Karmakar (Member)

AGENDA:

1. Discussion on AQARs to be submitted.
2. Formation of NAAC sponsored seminar organizing committee and discussion on other related issues.
3. Publication of 2nd issue of IQAC newsletter.
4. Discussion on Health Awareness Program for teaching and non-teaching staff.
5. Discussion and finalizing date of Parent Teacher Meet.
6. Incorporation of New member for IQAC sub-committees.
7. AoB





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Discussion: The meeting discussed on the extension of time limit for data to be submitted for the AQAR 2020-21 by six months i.e. up to December, 2021. The members present in the meeting also discussed for collecting the additional data for these six months and adopted the following resolution:

Resolution #1: The meeting resolved that the additional data for the AQAR of 2020-21 will be collected by the sub-committee members as early as possible and make the AQAR ready before 15th July so that the same can be submitted to NAAC before summer vacation i.e. 20-07-2022.

Discussion: The meeting discussed on the formation of the organizing committee for forthcoming NAAC sponsored National seminar on 21st and 22nd October, 2022. After thorough discussion, the meeting took the following resolution.

Resolution #2: The meeting resolved that the organizing committee for the NAAC sponsored National Seminar to be held on 21st and 22nd October, 2022 will be as follows:

Patron: DHE, Assam

Principal Secy. Education, Govt. of Assam

Dr. Bibhash Ch. Das Purkayastha, GB, President

Advisors: Dr. C. S. Roy, Dr. Maitreyee Sarma, Dr. Bhubaneswar Deka, Mr. Mantu Mahanta, Dr. Binita Tamuli Barman, Mr. Pranjal Patiri, Dr. Ruma Medhi, Mr. Ajoy Prasad Saikia, Dr. Manoj Sarma, Dr. Bandana Das, Dr. Mrinal Ch. Kalita, Dr. Riju Kakati Sarma, Ms. Satarupa Devi Acharjya, Dr. Timir Dey, Dr. Shantanu Roy Chowdhury, Dr. Navaneeta Baruah

Chair Person : Dr. Jogesh Kakati, Principal

Convener : Mr. Dipjyoti Barman

Asst. Convener : Dr. Dipanjali Haloi

Treasurer : Dr. Sanjib Kr. Barman

Publicity & Certificate : i) Dr. Gouri Sankar Karmakar



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- ii) Dr. Mridul Das
iii) Dr. Gitali Bora
- Registration : i) Dr. Nizwm Sona Baro
ii) Dr. Pranita Das
iii) Dr. Maina Bora
iv) Dr. Sikha Jun Gogoi
v) Dr. Barnali Thakuria
- Felicitation : i) Dr. Angana Baruah
ii) Dr. Rimki Bhattacharyya
iii) Dr. Jupita Patar
iv) Dr. Dulumoni Saharia
- Stage, Light, Sound : i) Dr. Mayuri Barman
ii) Dr. Jayanta Hazarika
iii) Ms. Nirmali Sarma
- Technical Support : i) Dr. Sanjib Kr. Barman
ii) Dr. Sanchay Jyoti Bora
iii) Dr. Gouri Sankar Karmakar
iv) Mr. Bhaskar Das
- Food Committee : i) Dr. Asha Sarma
ii) Ms. Manika Devi Barman
iii) Dr. Jhuma Biswas
- Transportation & Accommodation: i) Dr. Pranab Jyoti Narzary
ii) Mr. Anup Kr. Das
iii) Dr. Parag Deka
- Reporting Committee : i) Dr. Tonoy Jyoti Dowarah
ii) Ms. Pallabi Konwar
iii) Dr. Aniruddha Baro
iv) Dr. Sanjay Ch. Das

Discussion: The meeting discussed on the publication of 2nd issue of IQAC Newsletter- and adopted the following resolution –



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Date:.....

Resolution # 3: The meeting resolved that the 2nd issue of IQAC Newsletter will be published during the month of August, 2022. Dr Jayanta Hazarika and Dr. Gauri Sankar Karmakar be given the responsibilities for editing the Newsletter.

Discussion: The meeting discussed on the Awareness program for Teaching and non-teaching staff in association with North-East Chambers of Commerce and adopted the following resolution –

Resolution #4: The meeting resolved that a Health Awareness program for teaching and non-teaching staff will be organized by IQAC in association with North East Chamber of Commerce. Dr. Jayanta Hazarika, member of IQAC will co-ordinate the event on behalf of the cell.

Discussion: The meeting discussed on the Tentative dates of parent teachers meet and take the following resolution –

Resolution #5: The meeting resolved that the parent teachers' meet will be held departmentally and dates of the meet will be finalized considering the examination schedule etc. afterwards.

Discussion: The meeting discussed on the inclusion of new members in the sub-committee and adopt the following resolution –

Resolution #6: The meeting resolved that Dr. Karishma Shravan, Assistant Professor of mathematics be included as a member of the sub-committee of criteria 5. She will look after the metric 5.2 along with Ms. Rebecca Kramsapi, Assistant Prof. of Geography.

The meeting ended with vote of thanks by the coordinator.


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IQAC Meeting

Date: 25-07-2022, Time: 2:00 PM

Venue: IQAC Office

Session 2022-23, Meeting #3

IQAC Members Present:

1. Dr. Jogesh Kakati (Chairperson)
2. Dr. Maitreyee Sharma (Vice-Chairperson) *25.7.22*
3. Mr. Dipjyoti Barman (Co-ordinator) *25/7*
4. Dr. Dipanjali Haloi (Asst. Co-ordinator) *25/7*
5. Mr. Ajay Prasad Saikia (Member) *25/7/22*
6. Dr. Manoj Sarma (Member)
7. Dr. Kalyan Deka (Member) *25/7*
8. Dr. Sanchay Jyoti Bora (Member) *25/7*
9. Dr. Sanjib Kr. Barman (Member) *25/7*
10. Dr. Jayanta Hazarika (Member) *25/7*
11. Dr. Gouri Sankar Karmakar (Member)

Agenda: Finalization and submission of AQAR of the session 2020-21

Resolution: The AQAR for the session was presented before the members present in the meeting. The members express their satisfaction along with the Principal, Dr. Jogesh Kakati and the AQAR for the session 2020-21 be submitted to NAAC at 12:30 PM.

[Signature]
Principal
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IQAC Meeting

Date: 22-08-2022, Time: 2:00 PM

Venue: IQAC Office

Session 2022-23, Meeting #4

IQAC Members Present:

1. Dr. Jogesh Kakati (Chairperson)
2. Dr. Maitreyee Sharma (Vice-Chairperson) *22.8.22*
3. Mr. Dipjyoti Barman (Co-ordinator) *Dipjyoti*
4. Dr. Dipanjali Haloi (Asst. Co-ordinator) *Dipanjali*
5. Mr. Ajay Prasad Saikia (Member) *Ajay 22/8/22*
6. Dr. Manoj Sarma (Member) *Manoj*
7. Dr. Kalyan Deka (Member) *Kalyan*
8. Dr. Sanchay Jyoti Bora (Member)
9. Dr. Sanjib Kr. Barman (Member) *Sanjib*
10. Dr. Jayanta Hazarika (Member) *Jayanta*
11. Dr. Gouri Sankar Karmakar (Member)

AGENDA:

1. Discussion on the Best Department Award. Best Graduate Award etc.
2. NAAC sponsored seminar, Resource persons etc.
3. Final submission of AQAR, 2020-21
4. LCD projectors / Digital Class Rooms etc.
5. Mentoring Committee.

The members present in the meeting discussed each point of the Agenda thoroughly and adopted the following resolutions –





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Resolutions:

1. The proforma for Best Department Award for the session 2021-22 will be on the basis of Metrix in the AQAR. The Departments may submit the filled up proforma by online / or offline mode. The 1st date of submission of filled up proforma be fixed on 30-08-2022.
2. It is also resolved that a selection committee consisting of the senior faculty members of the college will scrutinizes the data / document submitted by the department for Best Department Award and result will be finalized by them.
3. The Co-ordinator of IQAC be requested to contact the office / Departmental heads for selecting The Best Graduate Award for all the Streams (Arts, Science & Commerce).
4. The meeting requested Dr. Gouri Sankar Karmakar, member of IQAC to design the certificates for the Awards of all categories.
5. The meeting resolved that the Principal / chairperson IQAC be requested to finalize and invite resource persons for various sessions in the NAAC sponsored seminar. The meeting requests the members to sit separately for this.
6. The meeting also discussed on the progress of the works of AQAR, 2020-21 to be modified after appearing for editing by NAAC. The meeting resolved that the works should be completed as soon as possible to re-submit finally.
7. The members present in the meeting requested The Principal for providing more LCD projectors to the departments. The Principal ensures the supply as soon as the projectors becomes available in the market.
8. The meeting also resolved that the students' mentoring program will be done centrally for this academic session and Dr. Dulumoni Sahariah be given responsibility of Co-ordinator of the Mentoring Cell.

The meeting ends with Vote of Thanks from the coordinator.


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IQAC Meeting

Date: 10-09-2022, Time: 2:00 PM

Venue: IQAC Office

Session 2022-23, Meeting #5

IQAC Members Present:

1. Dr. Jogesh Kakati (Chairperson)
2. Dr. Chandana Sinha Roy (Vice Principal) *DRS 10.9.22*
3. Dr. Maitreyee Sharma (Vice-Chairperson) *M.S. 10.9.22*
4. Mr. Dipjyoti Barman (Co-ordinator) *D.B. 10/9*
5. Dr. Dipanjali Haloi (Asst. Co-ordinator) *D.H. 10/09/22*
6. Mr. Ajay Prasad Saikia (Member) *A.P.S. 10/9/22*
7. Dr. Kalyan Deka (Member) *K.D.*
8. Dr. Sanchay Jyoti Bora (Member) *S.J.B.*
9. Dr. Sanjib Kr. Barman (Member) *S.K.B.*
10. Dr. Jayanta Hazarika (Member) *J.H.*
11. Dr. Gouri Sankar Karmakar (Member)
12. Mr. Pranjal Patiri (HoD, Pol. Sc.)

AGENDA:

1. Discussion of 3rd and 5th Semester classes.
2. Analysis of Result of final exam.
3. Discussion on Online Attendance of Students.

Resolutions:

After discussion various issues mentioned in the agenda, the meeting unanimously adopted the following resolutions --





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1. The meeting resolved that the classes of TDC 3rd and 5th semester (Honours and Regular) will be started for the session 2022-23 as per following schedule –
 - a) Classes of B. Sc. 3rd and 5th semester will be started from 19th September, 2022 due to ongoing practical examinations –
 - b) Classes of BA 5th semester will be started from 12th September (Honours Course)
 - c) Classes of B. Com. 3rd and 5th Semester (Honours & Regular) will be started from 12th September, 2022.
 - d) Classes of BA 5th Sem (Regular) will be started from 19th September, 2022.
 - e) Classes of BA 3rd sem (Hons & Regular) will be started from 19th September.
 - f) HS 2nd year (Arts) classes will be held temporarily in RUSA Building (students' union room) from 12th September, 2022.
 - g) There will be temporary change in the HS 1st year and HS 2nd year (Arts) which will be announced on 16th September, 2022.

2. The meeting discussed on the analysis of result of BA / BSc / B Com Final Examinations declared recently. It is resolved that the Co-ordinator will take necessary steps for collecting the results from individual departments analysis of the results and taking follow up action afterwards.

3. The members present in the meeting thoroughly discussed on the difficulties faced by the students as well as the Teachers in the Online attendance system. All the members present expresses disappointment regarding loopholes still present in the system. After discussing all the aspects, the meeting unanimously resolved that the Principal be requested to take the matter seriously keeping in view of the attendance of the students and if possible adopt the traditional method for taking attendance in the classes.


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IQAC Meeting

Date: 14-10-2022, Time: 3:00 PM

Venue: IQAC Office

Session 2022-23, Meeting #6

MEMBERS PRESENT:

1. Dr. Jogesh Kakati (Chairperson)
2. Dr. Maitreyee Sharma (Vice-Chairperson) *14.10.22*
3. Mr. Dipjyoti Barman (Co-ordinator) *14/10*
4. Dr. Dipanjali Haloi (Asst. Co-ordinator) *14.10*
5. Mr. Ajay Prasad Saikia (Member) *Saikia 14/10/22*
6. Dr. Manoj Sarma (Member)
7. Dr. Kalyan Deka (Member) *✓*
8. Dr. Sanchay Jyoti Bora (Member) *✓*
9. Dr. Sanjib Kr. Barman (Member) *✓*
10. Dr. Jayanta Hazarika (Member) *✓*
11. Dr. Gouri Sankar Karmakar (Member)

AGENDA:

1. Regarding preparation of AQAR for the session 2021-22.
2. Regarding postpone of NAAC sponsored seminar.

The members present in the meeting discussed on the preparation of the AQAR for the session 2021-22. After thoroughly discussion it is resolved that

1. The AQAR for the session 2021-22 will be made ready within 30th November, 2022 so that it can be submitted within the last date i.e. 31st December, 2022.
2. The meeting also resolved that the in-charges of various criteria will upload the data and documents in their HBI portal of NAAC website. For doing this the





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members will take help of their sub-committee members along with MTA of IQAC.

3. The proposed NAAC sponsored seminar will be organized in the month of December, 2022 through online mode. Instead of two days it will be organized in one day. The Coordinator be given responsibility to communicate with NAAC in this regard.


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IQAC Meeting

Date: 21-01-2023, Venue: IQAC Office

Session 2022-23, Meeting #7

Members Present:

1. Dr. Jogesh Kakati (Chairperson)
2. Dr. Maitreyee Sharma (Vice-Chairperson) *U.S. 21.1.23*
3. Mr. Dipjyoti Barman (Co-ordinator) *Dipjyoti 21/1*
4. Dr. Dipanjali Haloi (Asst. Co-ordinator) *Dipanjali 21/01/23*
5. Mr. Ajay Prasad Saikia (Member) *Ajaya 21/1/23*
6. Dr. Manoj Sarma (Member) *Manoj*
7. Dr. Kalyan Deka (Member) *Kalyan*
8. Dr. Sanchay Jyoti Bora (Member) *Sanchay*
9. Dr. Sanjib Kr. Barman (Member) *Sanjib*
10. Dr. Jayanta Hazarika (Member) *Jayanta*
11. Dr. Gouri Sankar Karmakar (Member)

AGENDA:

- 1) Discussion on workshop on NAAC preparedness.
- 2) Discussion on NAAC Sponsored National Seminar.
- 3) Discussion on Inter Department Wall Magazine Competition.
- 4) Discussion on ADD on Course.

RESOLUTION:

After thoroughly discussing the various agenda the members present in the meeting adopted the following resolution –





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- 1) The meeting resolved that a workshop on “NAAC Preparedness” will be held on 1st February, 2023.
- 2) It is resolved that a NAAC Sponsored National Seminar will be held on 25th February, 2023. Due to the participation from different parts of the Country, it is resolved that the seminar will be held in Blended Mode. A committee for the said seminar will be constituted soon.
- 3) It is resolved that an Inter-Departmental wall magazine competition will be held in the 2nd week of March, 2023. It is resolved that Cash Prize and Certificate of appreciation will be awarded to the winning departments.
- 4) The meeting resolved that HoD’s will be requested to introduce Add-on Courses for students from this academic session. They will be requested to submit the detail syllabus as per NAAC guideline within a fixed time limit.

The meeting ended with vote of thanks by the Co-ordinator.

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IQAC Meeting

Date: 10-04-2023, Venue: IQAC Office

Session 2022-23, Meeting #8

Members Present:

1. Dr. Jogesh Kakati (Chairperson)
2. Dr. Maitreyee Sharma (Vice-Chairperson) *U.S. 10.4.23*
3. Mr. Dipjyoti Barman (Co-ordinator) *[Signature]*
4. Dr. Dipanjali Haloi (Asst. Co-ordinator) *[Signature] 10.04.2023*
5. Dr. Pramod Medhi (Member)
6. Dr. Manoj Sarma (Member)
7. Mr. Ajay Prasad Saikia (Member) *[Signature]*
8. Dr. Sanjib Kr. Barman (Member) *[Signature]*
9. Dr. Kalyan Deka (Member) *[Signature]*
10. Dr. Sanchay Jyoti Bora (Member) *[Signature]*
11. Dr. Jayanta Hazarika (Member) *[Signature]*
12. Dr. Gouri Sankar Karmakar (Member)

AGENDA:

- 1) Discussion on appointment of Liaising officers to IQAC.
- 2) Discussion on workshop on NEP in collaboration with PCTU.
- 3) AOB

RESOLUTION:

The members present in the meeting discussed all the agendas mentioned in detail and adopted the following resolution:





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- 1) It is resolved that IQAC Liasoning officers will be appointed for each Department. The duties of these officers will be to do all the NAAC related communications with core committee of IQAC and the Departments.
- 2) The meeting resolved that a workshop for teachers on Implementation of NEP 2020 in Higher Education Institutions will be organized jointly by IQAC and PCTU on 18-04-2023. It is resolved that all expenditure including honorarium of the resource person will be born by PCTU.
- 3) The meeting resolved that for Diamond Jubilee lecture programmes will be organized by IQAC in connection with the Diamond Jubilee Celebration of the College.

The meeting ended with vote of thanks from the Co-ordinator.

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IQAC Meeting

Date: 02-05-2023, Venue: IQAC Office

Session 2022-23, Meeting #9

Members Present:

1. Dr. Asha Sarma (Principal IC)
2. Dr. Maitreyee Sharma (Vice-Chairperson) *M.S. 2.5.23*
3. Mr. Dipjyoti Barman (Coordinator) *[Signature]*
4. Dr. Dipanjali Haloi (Asst. Coordinator) *[Signature]*
5. Dr. Manoj Sarma (Member) *[Signature]*
6. Mr. Ajay Prasad Saikia (Member) *[Signature] 2/5/23*
7. Dr. Pramod Medhi (Member)
8. Dr. Kalyan Deka (Member) *[Signature]*
9. Dr. Sanchay Jyoti Bora (Member) *[Signature]*
10. Dr. Sanjib Kr. Barman (Member) *[Signature]*
11. Dr. Jayanta Hazarika (Member) *[Signature]*
12. Dr. Gouri Sankar Karmakar (Member)

AGENDA:

- 1) Discussion on the completion on critical Review of MUSKAN as a part of Gender Sentization Program.
- 2) AoB.

RESOLUTION:

The first IQAC Meeting was held under the chairpersonship of Dr. Asha Sharma, the newly appointed Principal (I/C). after discussion the agenda mentioned the meeting adopted the following resolution –





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1. The meeting resolved that an online competition will be held on critical review on the Animated Movie MUSKAN as a part of Gender Sensitization programme by ICC.
2. The meeting resolved that first three winners will be awarded with Certificate of Appreciation from the Cell.
3. The meeting resolved that Awareness Programme on Code of Conduct will be organized in various departments by the Code of Conduct Monitoring Committee.

The meeting ended with vote of thanks from the Coordinator.

**Principal
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Date:.....

Extended IQAC Meeting

Date: 09-05-2023

Session: 2022-23, Meeting #10

Members Present:

1. Dr. Chandana Sinha Roy, Principal I/C & Chairperson
2. Dr. Maitreyee Sarma, Vice-Chairperson *u.s.*
3. Mr. Dipjyoti Barman, Co-ordinator *B*
4. Dr. Dipanjali Haloi, Asst. Co-ordinator *Dr. Dipanjali Haloi*
5. Dr. Manoj Sarma, Teacher Member *Dr. Manoj Sarma*
6. Mr. Ajay Prasad Saikia, Teacher Member *Ajay Prasad Saikia 9/5/23*
7. Dr. Kalyan Deka, Teacher Member *KD*
8. Dr. Sanjib Kr. Barman Teacher Member *SB*
9. Dr. Sanchay Jyoti Bora, Teacher Member *SJB*
10. Dr. Jayanta Hazarika, Teacher Member *JH*
11. Dr. Gauri Sankar Karmakar, Librarian
12. Prof. Rudra Kanta Deka Member, GB, Pandu College
13. Dr. Gauri Sankar Karmakar, Senior Administrative Officer *GSKarmakar*
14. Dr. Nilmoohan Ray, Member (Local Society)
15. Sri Ankur Jyoti Thakuria, Member (Student) *Ankur Thakuria*
16. Ms. Priti Bania, Member (Student)
17. Mr. Ajay Chakraborty, Member (Alumni) *AC*
18. Mr. Subhash Gupta, Proprietor, Just Impex Original Plastic
19. Smt. Renu Pathak, Parent

AGENDA:

1. Discussion on the Feedback received from various stakeholders during the session 2022-23
2. Discussion of academic matters of college
3. AOB

RESOLUTION #1

Resolution on Feedback on Curriculum and Infrastructure





Ref.....

Date:.....

IQAC called on a meeting to discuss the feedback received from Students on Curriculum and Infrastructure for the session 2022-23 and the following resolutions are adopted and forwarded to the appropriate authority for implementation:

1. Teachers should use ICT during class
2. To set up a language laboratory
3. To instal RO machine in each corridor to provide pure drinking water facility
4. To start coaching classes for Competitive Examination
5. To introduce new add-on courses to consolidate the shortcomings of the curriculum.

Resolution of Students' Feedback on Teachers

After discussing the feedback of students on teachers, IQAC has forwarded the following resolutions for implementation:

1. All the teachers to be given a copy of the feedback and to request to improve the weak points.
2. To enhance the infrastructure facility of the college for better transaction of teaching learning process.

Resolution of Parents Feedback

IQAC conducted a meeting to discuss parents' feedback received during the session 2022-23 and following issues are found that need to be addressed and take action:

1. Need to open more job-oriented courses.
2. There should be more group discussion, seminar, conference among the students.
3. More teachers should be recruited in some departments.
4. Installation of roof top solar plant.

Resolution of Alumni Feedback

Based on the feedback reports of Alumni the following points were recommended to implement:

1. Library should be renovated
2. To increase the number of books prescribed in syllabus.
3. Ther should be Clean and hygienic washroom for both boys and girls



Office of the Co-ordinator

Internal Quality Assurance Cell (IQAC)

PANDU, GUWAHATI-781012

E-mail: iqacpandu@gmail.com/iqac@panducollege.ac.in

Website: www.panducollege.org

Ref.....

Date:.....

Resolution of Teachers Feedback

Feedback of faculty members on different points were analysed and based on their feedback the following issues are forwarded for implementation:


1. To organise Faculty Development programme
2. Faculty members should be encouraged to participate in refresher, orientation, short term Courses etc organised by various Universities to update their knowledge.
3. To increase the number of smart class room.
4. To enhance the canteen facility.

RESOLUTION #2:

The members present in the meeting discussed various academic matters of the college and adopted the following resolutions:

- 1) The meeting resolved that the academic atmosphere of the college needs improvement. The Principal I/C requests the members of IQAC to do the needful so that attendance of students in the classrooms can be increased. The Principal requests the IQAC Co-ordinator to hold a meeting with Academic Council in this regard at an early date.
- 2) The meeting resolved that a Plantation Program will be held on 5th June 2023 in connection with the World Environment Day in collaboration with West Guwahati College of Education and GMC, Ward Number 7.

The meeting ended with Vote of thanks from the co-ordinator.


Principal
PANDU COLLEGE
Guwahati-12



**Office of the
Internal Quality Assurance Cell**

**Pandu College, Pandu
Guwahati-781012**



URL: <https://www.panducollege.org>
Email: iqacpandu@gmail.com
Phone: +91-361-2570450

From: *Dipjyoti Barman, Co-ordinator*


IQAC ACTION TAKEN REPORT 2022-23

On the decisions of the IQAC meetings held on 01-06-2022, 01-07-2022, 25-07-2022, 22-08-2022 and 10-09-2022

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken:

Sl. No.	Decision	Action Taken
1	To organize a NAAC Sponsored National Seminar	One Day NAAC Sponsored Seminar was organized on 25-02-2023
2	To enhance sports facilities including Gymnasium Hall	Sports Equipment purchased and the College Gymnasium Hall upgraded by purchasing new equipment
3	To organized a Health Awareness Programme for the teaching and non-teaching staff	Organized
4	Preparation and submission of AQAR 2020-21	The AQAR for the session 2020-21 was submitted on 25-07-2022
5	To give Best Department Award on the data based on NAAC qualitative & quantitative metrics	Done
6	To purchase more LCD Projector for ICT enabled classrooms	Under Process
7	Analysis of Result of final examination	




Dr. Sanchay Jyoti Bora
Principal, Pandu College
PANDU COLLEGE, PANDU
Guwahati-12, Assam

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Guwahati-781012**



URL: <https://www.panducollege.org>
Email: iqacpandu@gmail.com
Phone: +91-361-2570450


From: *Dipjyoti Barman, Coordinator*

On the decisions of the IQAC meeting held on 14-10-2022, 21-01-2023, 10-04-2023, 02-05-2023, and 09-05-2023

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken:

Sl. No.	Decision	Action Taken
1	Preparation and submission of AQAR 2021-22	
2	To organized a Workshop on NEP Preparedness 2020	Organized on 01-02-2022
3	To organize Interdepartmental Wall Magazine Competition	Organized on 17-02-2022
4	To introduce more Add-on Courses for the students	17 Add-on Courses were started by the Departments during the session
5	To appoint IQAC Liaison Offices from the Departments	One Liaison Officers from every department were appointed by the Principal
6	To organize a competition of Critical Review on the movie MUSKAN as a part of Gender Sensitization Programme by ICC	Organized




Dr. Sanchay Jyoti Bora
Principal, Pandu College
Principal
PANDU COLLEGE, PANDU
Guwahati-12, Assam